



Community College

Western Iowa Tech
Community College
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Cherokee Campus
& Conference Center
Denison Campus
Ida Grove Center
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Mapleton Center
Sioux City Campus

WESTERN IOWA TECH COMMUNITY COLLEGE
BIO CHI INSTITUTE
AGREEMENT FOR COOPERATIVE PROGRAM
ASSOCIATE OF APPLIED SCIENCE DEGREE

WHEREAS, the Bio Chi Institute, hereinafter referred to as BCI, wishes to provide for certain of its students to receive instruction that will provide a diploma and an Associate of Applied Science Degree (AAS), and

WHEREAS, Western Iowa Tech Community College, hereinafter referred to as WITCC, has the instructors, expertise, and the accredited Associate of Applied Science (AAS) degrees, and

WHEREAS, the parties for mutual consideration and benefits agree to offer educational services in order to provide students the opportunity to access and complete a cooperative educational program for the Associate of Applied Science degree, the terms and conditions hereinafter set forth.

A. General Terms

1. The purpose of this agreement is to provide a mechanism for students to prepare for a career in the allied health field by receiving instruction utilizing the expertise of BCI and WITCC in providing the educational preparation for this career.
 2. WITCC/BCI jointly agree to:
 - a. coordinate the program as a joint responsibility of BCI and WITCC academic services administrations.
 - b. admit qualified students to both colleges and allow dual enrollment
 3. BCI agrees to:
 - a. provide academic counseling to students who intend to apply for admission to the massage therapy diploma program.
 - b. admit qualified students to the massage therapy diploma program.
 - c. confer a state authorized diploma when all requirements of the massage therapy program have been met.
 - d. not provide degrees, diplomas, and certificates offered by WITCC
 4. WITCC agrees to:
 - a. provide academic counseling to students who intend to apply for admission to the Associate of Applied Science degree programs.
 - b. admit qualified students to the Associate of Applied Science program.
 - c. confer the Associate of Applied Science degree when the requirements of the degree have been met.
- not provide diplomas and certificates currently offered by BCI



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B. Duration

This agreement shall automatically renew each school year; if either party wishes to discontinue the program notice will be given in writing by November 15 to terminate the agreement for the next academic year. Should the agreement be terminated all students enrolled in the cooperative agreement will be given one year to complete the A.A.S. degree. New students will no longer be admitted under this arrangement.

C. Specific Aspects

1. BCI shall be the institute of record for the diploma.
2. BCI shall be responsible for providing all instruction in the Massage Therapy program and maintain all necessary approvals and accreditation for awarding the diploma.
3. WITCC shall be the college of record for the Associate of Applied Science degree.
4. WITCC shall be responsible for providing all instruction in Technical Business Management Technical Studies, and General Education and maintain all necessary approvals and accreditation for the awarding of the Associates of Applied Science degree.
5. This cooperative enrollment process allows joint recruitment and marketing. All press releases and other public pronouncements involving the WITCC/BCI programs shall be subject to the advanced approval of WITCC and BCI.

D. Organization and Administration

The Operational Committee shall consist of two representatives from each institution who shall be designated by the institutions subject to the following:

1. The Associate Dean of Instruction or their designee will serve as the Chairperson of the committee.
2. The committee shall meet at least once a year.
3. The committee recommendations shall be jointly submitted to the Academic Committees of the respective institutions for approval.
4. The proceedings of the committee shall be maintained by a designee appointed by the chairperson.

E. Curriculum

1. WITCC requirements for the Associate of Applied Science degrees shall be according to the WITCC's college catalog.
2. BCI requirements for the diploma in massage therapy shall be according to BCI's college catalog.
3. BCI transferred courses will not be computed in grade point for the AAS Degree and WITCC courses will not be computed in grade point for the BCI diploma.

Western Iowa Tech Community College

Bio-Chi Institute

Chief Academic Officer

Date

Chief Academic Officer

Date