Western Iowa Tech
Student Housing

WELCOME HOME



Comets

Resident Housing Handbook

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Amendments and Revisions

Western Iowa Tech Community College reserves the right to revise this handbook when necessary. This handbook is an extension of your housing contract. Residents will be notified of any changes via offical student emails. Revisions are effective the day of notification, unless they are otherwise dated.

Western Iowa Tech
Student Housing

Community Standards, Expectations and Supports

In addition to information in this handbook, residents are expected to be familiar with the WITCC student handbook, Code of Conduct, and College Catalog.

WITCC Student Handbook

Residents are encouraged to carefully read the WITCC Student Handbook before they check into housing. Residents are responsible for understanding and following all of the information provided in the WITCC Student Handbook as there are further regulations and policies not included in this Agreement. Click **here** for more information.

College Catalog

The College Catalog provides important information about academic programs, college policies, student services, and institutional procedures. Residents are encouraged to review the catalog for additional information regarding college expectations and resources. Click **here** for more information.

Code of Conduct

The Student Code of Conduct outlines the behavioral expectations, responsibilities, and standards of conduct for all students. Residents are expected to review and follow the policies and procedures outlined in the Code of Conduct. Click **here** for more information.

Title IX

Housing is committed to providing a safe, respectful, and inclusive environment for all students. If residents experience or witness sexual harassment, sexual violence, dating or domestic violence, stalking, or sex-based discrimination, Title IX resources and support are available to help them understand their options and access assistance. Click **here** for more information.

Nondiscrimination Statement

Western Iowa Tech Community College is committed to providing an environment free from discrimination and harassment, where all students have equal access to educational opportunities and resources. Students who believe they have experienced discrimination or have questions about their rights are encouraged to contact the Title IX/Equity Office at equity@witcc.edu for support and assistance. Click **here** for more information.

College Resources

If residents need assistance, guidance, or help overcoming a challenge, WITCC staff are available to connect them with campus and community resources that can help them succeed. Click **here** for more information.

Important Dates

Arrival Dates and Times

- **Move-in time is based on the resident and requires all requirements to be completed.**
- For Fall Term, all residents will move in before classes start. Each resident will book a time to move in using the links provided in the placement email. Shopping carts and 6-ft carts will be available at Bur Oak Suites and Prairie Place (limited quantity), while Sun Ridge Court will have limited shopping carts. The Mandatory Housing Meeting will be that night, providing dinner and networking.
- For Spring Term, residents can move in on selected days, provided below, before classes start by booking an appointment from the links provided in the placement email. The Mandatory Housing Meeting will be scheduled the night before classes begin.
- For Summer Term, all residents will be scheduled for move in by the links provided in the placement email.



Fall 2026

- Move-in: **August 21** from 8am - 5pm (All finances must be in place before check-in)
- Mandatory Housing Meeting: **August 21** at 5:30pm (All residents are required to attend - dinner provided)
- Move-out: **December 17-21** from 8am-11pm, and **December 22nd** from 8am-12pm

Spring 2027

- Move-in: **January 13-15** from 8am - 5pm (All finances must be in place before check-in)
- Mandatory Housing Meeting: **January 15** at 5:30pm (All residents are required to attend - dinner provided)
- Move-out: **May 10-13** from 8am-11pm, May 14 from 8am-3pm, and May 15 from 8am-12pm

Summer 2027

- Move-in: **May 28** (All finances must be in place before check-in)
- Move-out: **August 6** from 8am-10pm, and August 7 from 8am-12pm

Mandatory Housing Meeting- Required Event every Fall and Spring!

- Housing hosts a Mandatory Housing Meeting on Move-In day to introduce the residents to the housing staff and dorm and college regulations. Please refer to placement email for the time and location of the meeting. **All residents are required to attend.**

Western Iowa Tech
Student Housing

HOUSING STAFF AND CONTACT INFORMATION

Javier Perez
Housing Supervisor

Javier.Perez@witcc.edu
712-317-8597
Sioux City Campus

Sarah Markworth
Interim Residence Life Manager

Sarah.Markworth@witcc.edu
712-317-3475
Sioux City Campus

CONTACT HOUSING OFFICE

housing@witcc.edu
712-317-3476

HOUSING OFFICE (BUSINESS HOURS)

- **Fall and Spring Semesters**
  - Monday-Friday, 8:00AM-5:00PM
- **Summer Semester**
  - Monday-Thursday, 8:00AM-5:00PM

Need help? CALL AN RA!

RA DUTY PHONES

- **Bur Oak Suites:** 712-212-5452
- **Prairie Place:** 712-212-5342
- **Sun Ridge Court:** 712-212-5915

RA OFFICE AVAILABILITY

- **Sun-Thurs**
  - 5:00PM-11:00PM
- **Fri-Sat**
  - 5:00PM-12:00PM
- **Sat-Sun (Phone: On-Call)**
  - 8:00AM-5:00PM

EMERGENCIES/ AFTER HOURS

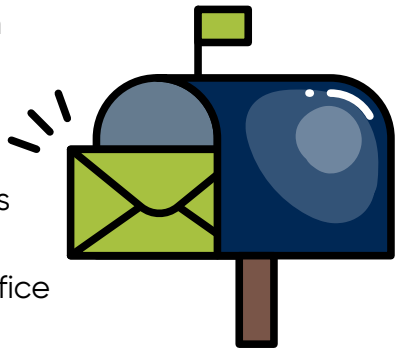
CAMPUS SAFETY

Contact campus safety for immediate maintenance issues (floods, leaking, etc.) and emergencies. In case of emergencies, call 911 (such as fires, active shooter, etc.) Click **here** for more information.

712-274-6414
CampusSafety@witcc.edu

MAIL AND DELIVERIES

Mail



- Upon check-in, each resident will be assigned a mailbox and mailbox key. Mail is delivered to the College Shipping and Receiving Department on business days, excluding weekends and College holidays. Letters and small items that fit in the resident's mailbox will be placed there.
- Packages delivered to Housing will be sorted and distributed to the resident's assigned building, which may take an additional 1–2 business days.
  - Resident must pick up and sign for their package in the Housing Office of the resident's building (Bur Oak Suites Office, Prairie Place Suites Office, and Sun Ridge Court, Building B, Apartment 1).
  - Residents will receive a text message and/or email when a package is ready for pickup.
- Oversized packages that cannot be delivered to Housing will be available for pickup through Shipping and Receiving (located on the lower level of the Dr. Robert H. Kiser Building at the main Sioux City campus), and residents will be notified accordingly.
  - Residents will receive an email from Shipping and Receiving if they have an oversized package.

Send all packages and mail to

Resident Name
4647 Stone Ave
Sioux City, IA 51106

Fast Food or Grocery Deliveries



- There are many fast food and grocery stores in Sioux City, IA. It is a great alternative to have items delivered for a busy college resident. Residents must meet the driver at the entrance (BOS or PRP) or their apartment (SRC) door. Housing is not responsible for any unattended deliveries.

HOUSING OPTIONS







Housing

- Make the most of your space! Loft kits are available in limited quantities and must be reserved in advance using the link provided in the placement email. Reservations are granted on a first-come, first-served basis while supplies last. Furniture may **NOT** be removed from the room or disassembled/altered. Visit the housing site **here** for more information.

FURNISHINGS

- **Bur Oak Suites (BOS) and Prairie Place (PRP)**
  - Shared living room (no furniture provided)
  - 2 bathrooms per suite, Shared 2 roommates each
    - Sink, mirror, cabinet, toilet, shower
      - Shower curtain not supplied
  - Bedrooms
    - Bed (extra long twin), wardrobe, desk and desk chair
    - Loft kits available for rent- $50 per semester whiles supplies last

- **Sun Ridge Court (SRC)**
  - Individual room or shared for 2-bedroom unit
  - Living and Dining room furniture is not provided
  - Kitchen
    - Refrigerator, stove, and oven
  - Bathroom
    - Sink, Mirror, Cabinet, Toilet, Bathtub/Shower
      - Shower curtain not supplied
  - Bedrooms
    - Bed (Extra Long Twin), dresser, desk and desk chair
    - Built-in closet

HOUSING AMENITIES







Amenities	Bur Oak Suites	Prairie Place Suites	Sun Ridge Court
All utilities (garbage, electric, sewer, water)	●	●	●
Wireless internet (Wi-Fi)	●	●	●
Air conditioning/Heat	●	●	●
Biking/Walking trail	●	●	●
Comet Closet	●		
Community & Study Area(s)	●	●	●
Community Activities	●	●	●
Free Parking	●	●	●
Laundry Facilities (machines are Free)	●	●	●
Campus Safety Services available 24/7	●	●	●
Security cameras and emergency phones	●	●	●
Elevator	●	●	
Ice Machine	●	●	
Lounges	●	●	
Vending: Snacks and Beverages	●	●	
Garbage Chute	●	●	

Additional Amenities and Services

Room Reservations

- Residents must complete a condition of unit form before/after event with housing staff.
- Residents are responsible for any property damages during the reserved time.
- Residents are responsible for cleanliness of room after reservation.
- If left unclean or damaged, reservation privileges may be adjusted.

- **Guest Room Reservation**
  - Residents may reserve a college guest room for visiting guests at a rate of $40 per night. To reserve a guest room, the resident must complete the required **Guest Room Reservation Application** and ensure all charges are paid through their student account before the guest is permitted to stay. The form and payment must be complete at least 72 business hours before the guest comes in. Guest room reservations are subject to availability and approval by Housing staff. Please refer to the guest policy.
    - **Guest room availability**
      - Bur Oak Suites- 1 Full-sized bed with TV, minifridge, microwave, desk and chair, wardrobe, and bathroom attached.
      - Prairie Place Suites- 1 Twin extra long bed with TV, minifridge, microwave, desk and chair, wardrobe, and bathroom attached.

- **Community Room Reservations**
  - Community Rooms are available to all residents and their guests.
  - Residents may reserve community rooms for 3-12 individuals (WITCC clubs, study sessions, etc.). To reserve a community room:
    - email housing@witcc.edu with the resident name, reason for reservation, who/how many attending, date and duration of time (max 2 hours).
    - Available hours:
      - Sun-Thursday: 8am-11pm
      - Friday-Saturday: 8am-11:59pm

Personal Transportation Regulations

- Personal transportation is defined as, but not limited to: bicycle, scooter, e-scooter, skateboard, and rollerblades.
- All personal transportation must not exceed the 10mph parking lot speed limit.
- Residents bringing personal transportation to campus housing must follow all Housing policy regarding storage, use, and safety. Devices may not obstruct hallways, exits, stairwells, or building entrances (except in designated bicycle racks- bicycle locks not provided) or other common areas.
  - Residents are responsible for securing their transportation items.
  - Riding your transportation inside housing properties is strictly prohibited.
  - Personal transportation can only be walked to rooms. Bicycles racks are available outside BOS and PRP and make sure to lock your bicycle.

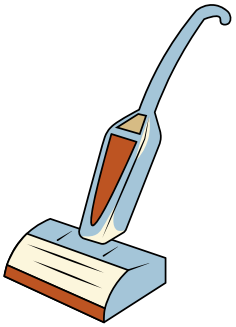
Equipment Checkout & Borrowing Policy

The Housing Department provides a variety of recreational, cleaning, and outdoor equipment for residents to borrow in support of a safe, clean, and engaging residential community. Equipment availability is limited and is offered on a first-come, first-served basis.

Items

- Vacuums
- Brooms
- Games
- Sleds for winter









Checkout Procedures

- All equipment must be checked in and out through the Housing Office or the Resident Assistant (RA) on duty.
- Equipment is available on a first-come, first-served basis.

Borrowing Period

- Most recreational and cleaning equipment may be borrowed for up to 1 hour
- Items must be returned by the designated due date and time to ensure availability for other residents.

Resident Responsibility

- Returning equipment in the same clean and working condition in which it was borrowed.
- Reporting any damage or missing parts immediately upon checkout or return.
- Using all equipment safely and for its intended purpose.
- If any equipment that is late, lost, stolen, damaged beyond normal wear and tear, or not returned may result in suspension of privileage/repair cost.

Equipment Restrictions

- Borrowed equipment is for use by Housing residents only and may not be loaned to another individual.
- Equipment may not be removed from the dorms.
- Housing reserves the right to deny checkout privileges or recall equipment at any time for safety, maintenance, or policy violations.

ADA ACCOMMODATIONS IN STUDENT HOUSING

Western Iowa Tech is committed to providing an inclusive and supportive living environment for all residents. Residents who anticipate needing accommodations due to a medical condition, mental health condition, disability, or other qualifying circumstance are encouraged to contact the WITCC Accommodations Coordinator as early as possible, preferably before moving into the dorms. Early communication helps ensure that any approved accommodations can be arranged before your arrival on campus. Additional information about the accommodations process is available on the **Accommodations website**.

Michelle Fiechtner
Accommodations Coordinator
Email: michelle.fiechtner@witcc.edu
Phone: 712-317-3440



Meal Plan Information

The campus meal plan is included for all student housing residents. Includes 14 meals per week. Residents with documented food allergies, dietary restrictions, or medical conditions requiring meal accommodations should contact the Accommodations Coordinator.



Housing Accommodations

Residents who need housing accommodations due to a disability, medical condition, or mental health condition should contact the Accommodations Coordinator. Supporting documentation is required, and early requests are encouraged to allow time for review and implementation.



Pets, Emotional Support Animals, and Service Animals

Pets are not permitted in the dorms, except for fish in aquariums no larger than 5 gallons. Emotional Support Animals (ESAs) and Service Animals must be approved before allowed in the dorms. Documentation is required as part of the approval process. Residents should begin this process, by contacting the Accommodations Coordinator, as early as possible to ensure accommodations are in place before arriving on campus.

Facility Use/Condition

Access & Keys

- Residents will receive a keypad code (Bur Oak and Prairie Place) and/or key fob and room key to access their housing unit, and this information must never be shared. Sharing codes or keys, losing keys, or damaging key items may result in a fee, lock changes, and possible disciplinary action. Replacement keys and fobs are issued for a fee, and access may be deactivated if a student is not enrolled or not eligible to reside in housing.

Maintenance

- For maintenance assistance, contact Housing Staff on duty or email at housing@witcc.edu. For flooding, leaks, lockouts, etc after hours or on weekends, contact Campus Safety at 712-274-6414.

Damage to Facilities/Property

- Residents are responsible for any damage, loss, or theft to property to college or others, and will be responsible for repairs, replacement, or cleaning if necessary.
- Willful damage, removal of College property, or failure to report issues may result in sanctions and disciplinary action, and all unit members may share responsibility if the individual is not identified.
- WITCC is not responsible for personal belongings, and residents are encouraged to keep doors locked.
- Residents are encouraged to buying a renter's insurance policy for protection of their personal property against hazards such as fire, water, or theft. College students living in dorms may be covered under their parents' homeowner's insurance.

Bed Bug Spray

- Residents must immediately report suspected bed bugs to Housing Staff. Residents are responsible for preparing their room and following any treatment or temporary relocation instructions. Preventative treatments may also require room preparation as directed by Housing.

Courtesy Hours

- Courtesy hours are in effect 24/7. Residents, and guests are expected to keep noise at a respectful level and comply when asked to quiet down. Mandatory quiet hours are 10:00 PM–8:00 AM daily, and violations may result in disciplinary action.

Community/Shared Kitchens

- Bur Oak Suites, Prairie Place, and each Sun Ridge Court apartment have kitchen access. Residents must provide their own cookware, clean up after themselves, and label food with their name and date. Housing is not responsible for lost or stolen items.

Laundry Machines

- Laundry facilities are available in each floor in Bur Oak Suites and Prairie Place and each apartment building in Sun Ridge Court. All laundry machines are free to operate and may only be used by Student Housing Residents.

STUDENT EMPLOYMENT OPPORTUNITIES



Build leadership. Gain experience.
Make an impact on campus.

Resident Assistant (RA) – Leadership Opportunity

- The Resident Assistant position is a student leadership position that is available to any student going to live on campus. The RA serves as a leader and mentor to their peers for all three dorms (Bur Oak Suites, Prairie Place, and Sun Ridge). The RA's are a liaison between the residents and staff. Some perks of becoming an RA are developing leadership skills, enriching your resume, meeting new people, and discounted room and board.

Work Study Position– Housing Office Assistant

- Looking for a flexible on-campus job? Join the Housing Department at Western Iowa Tech Community College as a Work Study Assistant! This position provides students with valuable professional experience while supporting daily housing operations. Responsibilities may include assisting residents, helping with office and administrative tasks, supporting housing events and programs, answering questions, maintaining records, and contributing to a positive residential community. This is a great opportunity to develop customer service, communication, leadership, and organizational skills while working conveniently on campus around your class schedule.

LEAD. SUPPORT. GROW.
APPLY TODAY AND BE PART OF SOMETHING BIGGER!

Campus Safety and Emergency Procedures

Missing Person Protocol

Western Iowa Tech Community College follows a Missing Person Protocol for all students living on campus. Residents are required to provide a confidential emergency contact. Any student report of a missing student will be immediately investigated by Campus Safety and Housing. Juvenile students who are not emancipated and are living on-campus will be required to provide the contact information for their parent or legal guardian. If a student is determined to be missing, designated contacts and appropriate authorities will be notified within 24 hours.

Smoking and Fire Safety

Western Iowa Tech Community College is a smoke-free and tobacco-free campus. Fire evacuation procedures are reviewed with residents each semester and posted in every housing unit. Resident Safety videos are linked **here**.

Tornado Procedure

A pulsating 4-minute alarm indicates a tornado watch, warning, and/or drill. Immediately proceed to the designated shelter area and remain there until an all-clear announcement is given. All

Fire Alarm Procedure

A continuous 3-minute alarm signals a fire or fire drill. Exit the building immediately using the nearest safe exit, move at least 100 feet from the building, and do not re-enter until the all-clear is given.

Harm Self to Others

Any resident who commits, attempts to commit, or incites/assists others in committing conduct which threatens or endangers the health/safety of any person on the campus or at any college authorized function will be subject to disciplinary procedures by the College. When a resident's behavior presents a concern for their own safety or the safety of the residential community/College, the College may require the resident to temporarily vacate their dorm room while the situation is assessed. A resident may return to campus housing when the resident does not pose a risk to the themselves or others. These behaviors include but are not limited to, physical abuse, the threat of physical abuse, the threat of suicide, sexual assault, and assault.

Security Cameras and Emergency Phones

- Western Iowa Tech Community College provides 24/7 Campus Safety Services. Safety staff patrol the housing areas throughout the night. Security cameras and emergency phones are located in and around the residence halls for added security. Emergency phones should only be used in emergencies and connect directly to Campus Safety.





Security Doors- Front and Patio Doors

- Bur Oak Suites and Prairie Place have secure exterior doors (Front and Patio Doors) for resident safety 24/7. Do not prop doors open or allow any individuals into the building(s) unless they are a signed-in guest with you. For assistance gaining access, contact Housing staff using the RA phones provided or contact Campus Safety if after hours.

Guest Policy and Guest Registration

Responsibilities

- The resident is responsible for informing their guest of all college and housing policies. The guests and residents are mutually responsible for the conduct of the guest.
- All residents and guests must be respectful of all resident rights, the housing community, and the college. Guests of one resident/roommate should not infringe on the rights of other residents/roommates.
    - Roommates have the right to reasonably refuse guests in the shared living space when a guest's presence creates a concern, disrupts the living environment, violates housing policies, or interferes with a roommate's ability to use their space. Contact housing staff with any concerns.
- Residents are responsible for their guests and any damages or policy violations they cause. Guests must always be escorted and cannot be left alone in rooms or suites.
- To ensure the safety and comfort of everyone in our housing community, all residents are required to sign their guests in and out whether they're staying overnight or just visiting for a short time. Failure to sign in and out a guest may result in privilege revoked and/or displinary action. Click **here** for Guest Sign in/out sheet.
- Residents may not permit any individual to use their keys or have access to room keycodes.
- WITCC housing reserves the right to require a guest to vacate student housing properities if college policies and/or housing policies are violated or if complaints are received.
- The privilege of having guests may be revoked if housing/college violations occur involving guests.

Overnight Stay

- Residents may have overnights guests in their room. All overnight guests must be agreed upon by all roommates in advance.
    - The stay of any overnight guest are only permitted on weekends, Friday night to Saturday morning and Saturday night to Sunday morning.
    - Guests present on College property 12am-8am are considered "overnight guests".
    - Overnight guests and their vehicles must be registered with Campus Housing before staying. Residents must provide guest and vehicle information, notify roommates, and obtain a guest parking permit from Housing staff. The permit must be displayed properly and returned by 11 p.m. on Sunday or privileges may be revoked.

Underage guests

- Minors 17 years of age and younger may not stay overnight in Housing without a completed Minor Consent Form signed by a parent or legal guardian.
- Minors may visit between 8:00 a.m. and 8:00 p.m. with an approved Minor Consent Form. The completed form must be emailed to housing@witcc.edu at least 72 hours in advance for approval by the Housing Supervisor.
- Residents may request the Minor Consent Form by emailing housing@witcc.edu.

Roommate Rights/Responsibilities

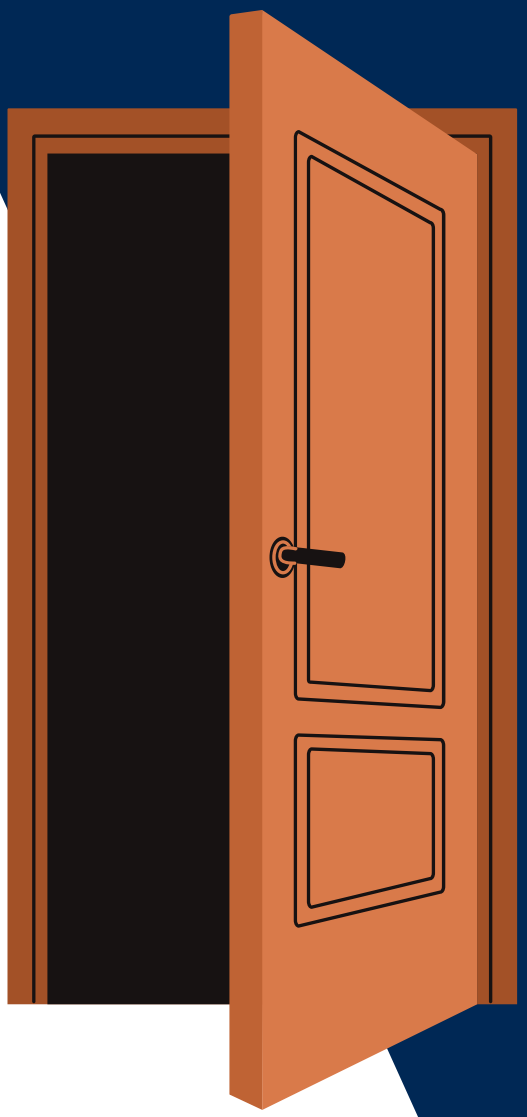
- Residents should take time during the first two weeks to get to know their roommate(s). Have they asked questions that could help their dorm life run smoother? Do they know what those questions are? Here are some suggestion questions they could ask their roommate(s). Remember everyone has their own personality, culture, diverse life experience, etc.

- Please respect all roommate(s) wishes to these answers! **Communicate with all roommate(s).**

    - Is it okay to use each other's stuff? What is off limits?
    - What happens is something breaks?
    - Is it okay to borrow things? What is allowed?
    - Is it okay to eat each other's food?
    - Who buys what items for the shared space?
    - What are your sleep time preferences?
    - What are your morning/evening routine?
    - What are your study habits?
    - What is your noise level? Music? TV?
    - Know everyone's common space cleanliness expectations (no trash on floor, vent cleaned, etc.)
    - Bathroom cleanliness expectations (No towels on floor, hair removal in drain, space on counter, etc.)
    - Who cleans up after eating, who empties trash, who cleans the dishes, etc.



LOCK OUTS/ROOM ENTRY



Lockouts

- Residents receive three free lockout assists; after that, each lockout is charged to the residents student account. A copy of the lockout form is kept in the residents folder for records. Lockouts are handled through RA duty phones during evenings/weekends or Housing Staff during business hours, with Campus Safety available for emergencies.

Room Entry- No Notice Required

- The College may enter a housing unit without notice in cases of emergency, maintenance, health or safety concerns, inspections, policy violations, legal warrants, or other necessary College business.

Room Inspection and Pest Control

- The College conducts monthly room inspections for cleanliness, health, sanitation, and maintenance, and may issue fines or follow-up inspections if standards are not met. Pest control is also completed monthly, and residents are responsible for preparing their rooms and following scheduled access times. Repeated violations or failure to maintain a clean and sanitary space may result in fees, loss of privileges, or further action under the housing agreement. The residents will be informed if Pest Control needs to be rescheduled.

- **Pest control is done:**
    - Bur Oak Suites and Prairie Place on the first Friday of every month.
        - All residents must be out of their bedrooms from 9am-12pm for quicker process
    - Sun Ridge Court on the third Friday of every month.
        - All residents must be out of their bedrooms from 11am-1pm for quicker process

FINANCIAL RESPONSIBILITY

Check-Out Procedure

- Residents must remove all belongings, clean the unit, and return housing furniture to its original setup. Housing staff will inspect the space, note damage or cleaning issues, and charges may be assessed to the student account. All keys must be returned and checkout paperwork completed; failure to follow proper checkout may result in fees and loss of deposit.

Other Option Packages

- **Summer housing** is an available option for WITCC students. All residents living in the dorms for Spring will recieve a form to complete for future semester plans.
  - All residents staying for Summer semester must get advance approval and payment completed to stay. Residents must follow all deadlines or may be charged fees or lose room reservations.
- **Winter break housing** is only available for residents living in the dorms during Fall break.
  - All residents staying during this break must get advance approval and payment completed to stay. Residents must follow all deadlines or may be charged fees or lose room reservations.

Non-payment (Delinquent)

- If a resident has a delinquent (non-payment) balance, they may be considered not in good financial standing with the college. This loss of good standing may also affect their housing status, as eligibility to live in campus housing is tied to active student status. Residents who lose eligibility must complete checkout of housing within 72 hours of notification.

Refunds

- The application fee is non-refundable, and housing deposit details are outlined in the Housing Agreement.

Housing Sanctions

Alcohol/Smoking/Vaping/Illegal Drugs/Illegal Drug Paraphernalia

- Prohibited items include but not limited to: containers or packaging (including cans, bottles, kegs, boxes, etc.)



Housing Fees- after warning

- Keys
  - Lock Change for Mailbox: $50
  - Lock Change for Unit/ Lost or Damaged Key Bundle: $150- property restitution
- Unit
  - Dirty Unit (Sanitation concern): $50 (minimum) per resident
  - Fines starting at $50 for prohibited items (not allowed)
  - Unauthorized alterations and/or damage to unit: $50 (minimum) and repair/clean cost
  - Unauthorized Animals Kept: $100 and cleaning cost
  - Improper Check-out: $250 + any damages
  - Borrowed items not returned/damaged: suspension/repair cost
- Parking
  - Temporary Parking Permit not returned: 30 day denial of future permit requests
  - Parking Permit Sticker not displayed on vehicle after second full week of each term: $50
- Guests
  - Guest Parking Permit not returned: 30 day denial of future permit requests
  - Unauthorized Guest: loss of guest privilege for 30 days
  - Unauthorized guest with possession of key bundle and/or access code: loss of guest privilege for 30 days, access code change
- Not adhering to Courtesy Hours (Quiet Hours): Educational Learning
- Possession of Weapon(s)/Fireworks: $150 and/or loss of Housing Agreement
- Theft and/or Vandalism: could result in restitution and/or loss of Housing Agreement

WEATHER CONCERNS

Bur Oak Suites



All Resident vehicles need to be parked in the highlighted yellow areas first, and then start to fill up the red circle areas.

Prairie Place



'If any cars are not moved, Campus Safety and/or Housing will cite your vehicle. It will be towed at the owner's expense.

Sun Ridge



SNOW REMOVAL

- Snow Removal Procedure: During and after a snowstorm, the WITCC Grounds Department and Snow Crew will be removing snow from the driveways and sidewalks. Clearing the driveway through the Campus Housing parking lots will be first priority.
- All residents are expected to move their vehicles to cleared sections of the parking lot as soon as possible and are responsible for clearing snow next to their vehicles.
- Resident vehicles need to be parked in the highlighted yellow areas first, and then start to fill up the red circle areas. WITCC Grounds Department only plows the main driveway.
- Shovels and ice melt will be provided at each Bur Oak Suites and Prairie Place front entrance(s) and in each Sun Ridge Court building.

CAMPUS SAFETY & EMERGENCIES/WEATHER

Sign up for text or E-mail alerts from Western Iowa Tech Community College for weather, emergency and/or general information alerts. Click **here** for more information.



Items to Bring:

- **Bed**
  - Clothing Hangers
  - Extra-long Twin pad, sheets, blankets and pillows
  - Seasonal Clothing
- **Misc**
  - Charging Cable
  - Trash Can and bags
  - Push Pins, Penny Nails
  - Small First Aid Kit
  - Flashlight with batteries
- **Bath**
  - Hand Soap
  - Plunger
  - Rugs
  - Towels/ Wash Cloths
  - Shower Curtain w/hooks
  - Toilet Paper
  - Personal toiletry items
- **Kitchen**
  - Cups, Silverware, Dishes, Pots and Pans
- **Laundry**
  - Detergent
  - Dryer Sheets
  - Fabric Softener
  - Laundry Basket
- **Cleaning Supplies**
  - Dish Rags and Soap
  - Paper Towels
  - Windex
  - Toilet Brush/ Bowl Cleaner

Optional Items:

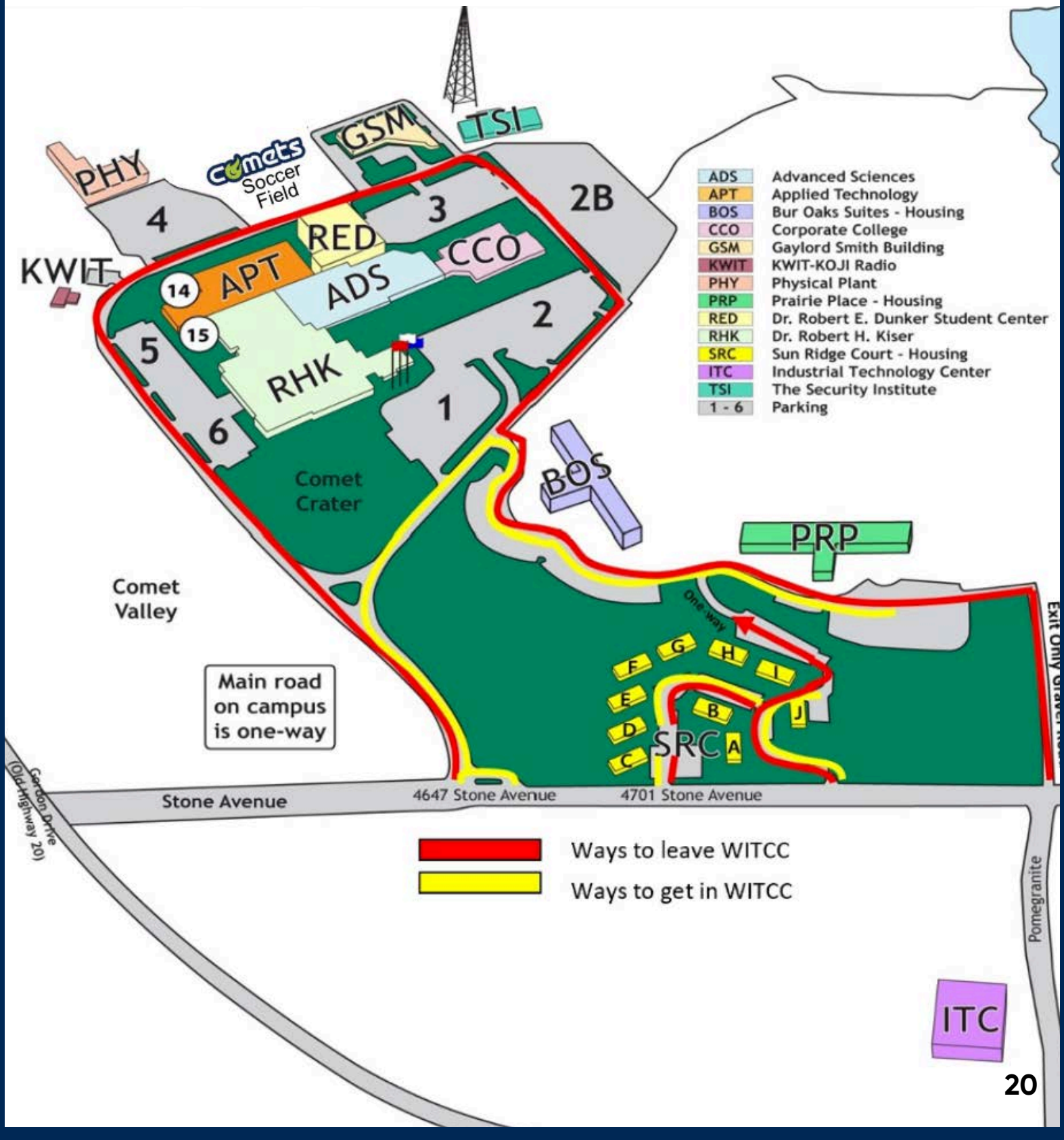
- **Bicycle with lock**
- **Kitchen**
  - Coffee Maker
  - Air Fryer
  - Can Opener
  - Insta Pot
  - Pizzazz
  - Microwave
  - Toaster
  - Mini Fridge (under 4 feet tall)
- Gaming Systems
- TV or Projector
- Fan
- Head Phones/Ear Buds
- Lamps
- Surge Protector
- Holiday Lights
- Living room furniture
- Hair Dryer
- Mop
- Vacuum and Broom (Housing has some you can borrow)
- Iron and Ironing Board
- Sewing Kit
- Candle (NO OPEN FLAME, but can use a candle warmer)

Prohibited Items/Actions:

- Alcohol
- Illegal Drugs
- Chewing Tobacco
- Drug Paraphernalia
- No Smoking (Ex. cigarettes, cigars, and smokeless tobacco)
- Smoking Devices (Ex. hookahs, pipes, electronics, vapes)
- No Soliciting
- Tampering with fire extinguishers or smoke alarms
- Firearms: includes pellet guns, BB guns, air guns, paintball guns, bows and arrows, swords, etc.)
- Fireworks
- Pets (unless approved by Accommodations Coordinator)
- Laundry Machines
- Dishwashers
- Grills
- Space Heaters
- Deep Fryers
- Hot Plates/Griddles
- Open Flames/Incense
- Halogen Lights
- Command Strips
- Deep Freezers

Western Iowa Tech Community College

Campus Map





Western Iowa Tech
Student Housing