

# BOARD POLICY

WESTERN IOWA TECH COMMUNITY COLLEGE

Series Number 205.4

Title Board Meetings

Annual Meeting

Each year after July 1 and no later than August 15, the Board shall hold its annual meeting.

At the annual meeting, the Board shall examine the financial books and settle the secretary's and treasurer's statements for the fiscal year ending the preceding June 30 and transact other business as necessary. As part of the annual reports, the treasurer shall present affidavits from depository banks. Should the secretary or treasurer fail to provide this information, the Board may take the action necessary to secure the information.

At this meeting, the Board may appoint the Board's legal counsel.

Date of adoption 7/16/67 Legal Reference: (Code of Iowa)

Date of last revision 7/21/86 279.3, .33

Date of current revision 1/8/96

Related Administrative Procedures and Cross References \_\_\_\_\_

Board of Director's Handbook; Board Policy 202.6, Legal Counsel