

# BOARD POLICY

WESTERN IOWA TECH COMMUNITY COLLEGE

Series Number 403.3

Title Licensed Nonadministrative Instructional Personnel

## Continuing Contracts

Contracts for licensed nonadministrative instructional personnel in positions requiring licensure will automatically continue for equivalent periods unless they are terminated or modified by mutual agreement between the Board and the employee as provided by law.

An employee who has not accepted a contract for the ensuing school year may resign by filing a written resignation with the Board Secretary. The resignation must be filed no later than the date specified by the Board for the return of the contract. Resignations may be tendered at other times and may be accepted or denied based upon the needs of the College and/or the employment of a suitable replacement.

No later than April 30, the President shall notify employees with teachers' continuing contracts that he/she will recommend to the Board that the employees' contracts be terminated at the end of the current school year. The President may at any time recommend an immediate discharge for cause, which will become effective upon action by the Board.

Date of adoption \_\_\_\_\_

Legal Reference: (Code of Iowa)

Date of last revision 4/9/90

Chapter 20; 260C; 272

Date of current revision 12/11/95

279.12 through 279.19B; 279.27; 294.1

Related Administrative Procedures and Cross References \_\_\_\_\_

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